

Warwick Highway Commissioners Meeting Minutes

9/16/2026

A meeting of the Warwick Highway Commissioners was held on 9/16/2026 at the Town Hall

Members present: Robert Croke (RC), Todd Dexter (TD), Vernon Bass (VB)

Members not in attendance: N/A

Others attending: Tracy Styles/Minutes Manager, Alan Genovese, Bruce Kilhart, Zach Marti, Jim Ables, Freddy Fellows, Jean Ables, Jack Cadwell, Jill DeLisle, Claudia Lewis (5:30)

Meeting called to order at 5:03pm by TD, RC Seconded

TD Moved that the Meeting Minutes from 9/02/2026 be moved into the permanent record RC Seconded. All in Favor “Aye” 3-0-0 Passed

Superintendent report – Flower Hill Rd, White Rd, Shepardson Rd edging completed. Millings are low. Tracy is working on getting the quote for the screener. Will bring that back to the board at the next meeting for approval. Kirk Rd will be starting next week. Matt will bring quotes to Tracy for Milling and Paving for approved roads then Tracy will turn in a Chapter 90 project request. Matt will tentatively book pavers for when funding is available.

Moved Citizen Concerns up:

Jack Cadwell- Wanted to know what fluid was spilled on Hastings Pond Rd and what properties were affected. Also recommended mentioning the incident to potentially affected property owners.

Zach Marti- Speaking about spill on Hastings Pond Rd and what he witnessed. Wants to know what the procedure is when a line is blown. He would like to know what the procedure is from the Highway Commission. Todd explained what the procedure is from the Highway standpoint. Discussion ensued about what could be done to improve the procedure moving forward.

Alan suggested updating the protocol for incidents like these and how moving forward things could be improved. Todd reached out to Chief Larson welcoming feedback about what he might recommend for any potential future incidents.

Cludia Lewis- Would like to know if there is a policy for roadside mowing. Also offered to help write new policies if needed.

Bruce Kilhart- There was a tree down and the bulldozer was used to move it. There were some disturbances to the embankment, and he would like it checked on and corrected.

Flower Hill Rd side dressings have been completed. Matt will ask Indus to go over and crack seal it because it is a frost heave and not due to the paving project.

Jill Delisle would like to know the proper procedure for a formal complaint on an employee.

Matt will bring the Grader quote to Tracy to get that moving with Chapter 90.

Gale Rd Bridge – Brad Compton wrote an email in favor of repairing or replacing the bridge. Andrea has offered to put some time into finding the funding for this repair or replacement.

TD moves to have Lizzie Alwan sign the Contractor Authorized Signatory Listing form as Coordinator for the Grader purchase and then move it to the next Selectboard meeting. VB seconded. All in Favor “Aye” 3-0-0 Passed

Tracy’s roles:

Admin Duties – calls, quotes, emails, contracts

Chapter 90 Admin

Payroll

Time-off, Comp time, Sick time

Paperwork turned into Tracy needs to be at the Town Hall by Tuesdays at 12pm. Communications need to be done through email.

TD moves to approve funding for \$159.99 for 4 highway employees to complete OSHA 30 training classes. RC seconded. All in Favor “Aye” 2-0-1 Passed

Reviewed Bills and Signed off

Tabled:

To Do: N/A

Adjournment: RC moved to Adjourn meeting at 6:44pm; TD Seconded. All in favor “Aye”. Motion passed. 2-0-0 Passed

Submitted by: Tracy Styles, Minutes Manager

Next Meeting: 9/30/2026 4:30pm