

TOWN OF WARWICK
In Person Meeting of the Warwick Selectboard
Warwick Community School
July 10, 2025
6:00 p.m.
MEETING MINUTES

Selectboard Members Present: Brian Snell, Chair; Alan Genovese, Vice-Chair

Selectboard Members Absent: Keith Ross, Clerk

Others Present: David Young, Town Coordinator; Amanda Carey, Selectboard Secretary; Diana Noble, Finance Committee Chair; Laurette Crane, Finance Committee; David Shoemaker, Chief of Police; Nancy Kilhart

Present via Zoom: Tracy Styles, Assessors and Highway Commission Clerk; Jill DeLisle, Finance Committee

I. CALL TO ORDER

Brian Snell called the meeting to order at 6:07p.m.

The Finance Committee also obtained a quorum during this meeting.

II. APPEARANCES

a. Chief Shoemaker

At Annual Town Meeting, the Town approved an increase in the Police Department's budget that included funds to increase the officers hourly rates. These salary increases also require Selectboard approval.

Genovese MOVED to establish the Police Department hourly pay rates as \$23.88 for the officers, \$25.21 for the sergeants, and \$27.77 for the Chief effective July 1, 2025 and throughout the FY26 year. Snell SECONDED. Motion CARRIED. 2-0-0.

Chief Shoemaker sent a list to Snell of the communication issues that have been happening with the Highway Department. There have been issues where the Highway Department is ready to go for road projects on the morning of and they have not requested a police detail and also there have been road closures and the public was not made aware. The Board would like this on the next meeting agenda to discuss drafting a letter to the Highway Superintendent, directing him to improve this communication.

Young expressed concerns regarding Highway employees working by themselves with a chainsaw, Snell indicated that he has heard the same concerns from citizens. The Board asked Genovese to bring these safety issues to the Highway Commission at their next meeting.

- b. Finance Committee: Vote reserve and other transfers and review year to date**
Diana shared four reserve fund transfers for Assessor Clerk Wages, Ambulance, Town Counsel, and Charter School Tuition. The Finance Committee voted to approve all four reserve fund transfers.

Young requested another reserve fund transfer for Custodial Wages at the school in the amount of \$9,795.10. The Finance Committee voted to approve this reserve fund transfer as well.

Snell MOVED to add \$2,500 to the Fire Chief's current base salary for the FY26 year. Genovese SECONDED. Motion CARRIED. 2-0-0.

- c. Charter/Spectrum's failure to serve all despite assurances – no update, keep on future agendas**
- d. Richmond Road – auto/junkyard and incomplete vehicle zoning violations**
Snell indicated that he has drove around the site and things appeared to have been moved around. He took some pictures and will visit again soon and to take more pictures and see if things have progressed.
- e. Coordinator Succession**
Young recommend hiring Diana Noble after she retires in the fall from her full time job. Snell has to abstain from this conversation, as Noble's husband, so the Board will need Genovese and Ross in attendance to discuss this further. Young indicated that he will be using up vacation time but can work about another six months. Genovese would like to see a training period for the transition. This way Young can oversee the replacement and the tasks that need to be completed. Noble indicated that she would have to limit herself to 2 days per week because she can only earn so much after retirement. Genovese requested Young and Noble to have a conversation to discuss what tasks Noble could take over. Snell indicated that Tracy Weed would be interested in a part time position as well. The Board requested this be on the next agenda to discuss when Ross can attend.
- f. School Choice, Home Rule, publicity and advocacy**
Noble indicated that there are meetings coming up to discuss this and requested the Board keep it on their agenda for their next meeting.

III. ETHICS EXEMPTIONS

Snell MOVED to grant an ethics exemption under Chapter 268, Section 20c and 20d for Don Matthews for holding interest in excavation work that he did and being the Chair for the Board of Health. Genovese SECONDED. Motion CARRIED 2-0-0.

IV. DISCUSSIONS AND REPORTS

a. Coordinator Report

Young indicated that he is going to try to get the George Roaf heirs to make a claim in probate court so the property does not end up being the Town's problem once it is eventually taken for back taxes.

b. Discussion of necessary reimbursements before the deadline for FY25

Snell MOVED to authorize the Selectboard members to sign the Chapter 90 reimbursements and grant reimbursements from FY25. Genovese SECONDED. Motion CARRIED. 2-0-0.

c. Selectboard Report

Genovese asked Styles if anyone has looked for the culvert mapping that was completed by Tim Kilhart years ago. Young indicated it is a paper copy, not electronic, at the garage. Styles will work with Dorgan to attempt to locate it. If they find it she will scan a copy of it to the Board.

V. ITEMS UNANTICIPATED AT TIEM OF POSTING

Young reported that he applied for a grant for a charging station that will hook up to the EV9.

The Finance Committee adjourned at 7:39p.m.

Snell MOVED to approve the grant application for the bi-directional EV charger and authorize Young to sign. Genovese SECONDED. Motion CARRIED. 2-0-0.

The next meeting will be August 18, 2025.

Genovese MOVED to adjourn at 7:40p.m. Snell SECONDED. Motion CARRIED. 2-0-0.

Respectfully submitted,

Amanda Carey
Selectboard Secretary

Documents consulted at this meeting:

*Meeting agenda dated July 10, 2025

*Coordinator Report dated July 9, 2025

*Town and School General Fund Reports

*Town and School Special Revenue