

**TOWN OF WARWICK**  
**In Person Meeting of the Warwick Selectboard**  
**Warwick Community School**  
**March 10, 2025**  
**6:00 p.m.**  
**MEETING MINUTES**

**Members Present:** Keith Ross, Chair; Brian Snell, Vice-Chair; Alan Genovese, Clerk

**Others Present:** Amanda Carey, Selectboard Secretary; Janice Kurkoski, Buildings and Energy Committee; Dan Dibble, Buildings and Energy Committee; Matt Dorgan, Highway Superintendent; Bruce Kilhart

**Present via Zoom:**

**I. CALL TO ORDER**

Keith Ross called the meeting to order at 6:05p.m. David Young, Town Coordinator, is on vacation this week so he was not in attendance for this meeting.

**II. APPEARANCES**

**a. Spectrum/Charter regarding their meeting commitments made to serve all residences**

A Spectrum representative was not present for this meeting. Ross explained that he has drafted a letter to Cliff Hagan, Spectrum CEO, letting him know that the Town is not pleased that there are a few homes remaining that have not been provided Spectrum services and that we want to take this to the next step. He is going to copy the letter to the state regulators, the Springfield newspaper, the Greenfield Recorder, and Nancy Clark (head of Spectrum customer relations). In this letter Cliff Hagan will be requested to join our first April meeting,

**Ross MOVED to send the letter to Spectrum. Snell SECONDED. Motion CARRIED. 2-0-0.**

**b. Janice Kurkoski on DOER Climate Leader Designation, vehicle plan and technical assistance**

Kurkoski presented a letter addressed to the State stating the Selectboard has committed to achieve net-zero municipal emissions by 2050. This letter gives us a better chance to receive technical assistance.

**Snell MOVED to authorize the Chair to sign the letter to the Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs regarding Warwick's commitment to achieve net-zero municipal emissions by 2050. Ross SECONDED. Motion CARRIED. 2-0-0.**

**Snell MOVED to authorize the Chair to sign the letter to MA Department of Energy Resources regarding the Appendix A – Municipal Government Letter. Ross SECONDED. Motion CARRIED. 2-0-0.**

There was further discussion regarding different vehicle exemptions for net-zero emissions. The Buildings and Energy Committee has already met with the Highway and Police Departments. They have not met with the Fire Department yet, but they have discussed this with them. The school has signed the vehicle adoption policy. Kurkoski will attend the Board's next meeting to obtain a few more signatures to support obtaining funding for consultants to assist with technical assistance.

**III. ETHICS EXEMPTIONS AND DISCLOSURES – none**

**IV. MINUTES**

The Board was provided minutes from the February 10, 2025 and the February 24, 2025 meetings. Alan Genovese was not in attendance so they tabled these until the next meeting.

**V. CITIZEN'S CONCERNS AND SUGGESTIONS FOR FUTURE ITEMS – none**

\*Alan Genovese joined the meeting at 6:30p.m.

**VI. DISCUSSIONS AND REPORTS**

**a. Coordinator Report**

The Board discussed a zoning issue at the corner of Richmond Road and Smith Road where an illegal junk yard is being operated. Genovese would like to be sure that the Building Inspector verifies the property owner on Mass Land Records before taking any action.

The Board discussed styrene recycling. Dan Dibble explained that a POD storage container would be brought in to the Transfer Station so residents could recycle there styrene every Saturday in April. Volunteers would be there to collect it and make sure it is cleaned before it is brought to Agawam to be recycled and melted down into Styrofoam again.

**Snell MOVED to support the proposal for styrene recycling. Genovese SECONDED. 3-0-0.**

The Selectboard thanked the Buildings and Energy Committee for their continuous efforts to obtain grant funding to make Warwick a Green Community.

**VII. ACTIONS**

**a. Highway Commission request: Selectboard vote to authorize snow and ice deficit spending**

**Snell MOVED to approve deficit spending for snow and ice. Genovese SECONDED. Motion CARRIED. 3-0-0.**

Matt Dorgan will attend the next meeting to discuss vehicle and equipment repairs that have been expended out of snow and ice.

**b. Vote to support Governor's proposal on Chapter 90 and Transportation Bond Bill**

The Board requested this item be put on next meeting's agenda to discuss further.

**Snell MOVED to support the Governor's proposal on Chapter 90 and Transportation Bond Bill. Genovese SECONDED. Motion CARRIED. 3-0-0.**

**c. Approval of administrative actions taken – none**

**VIII. ITEMS UNANTICIPATED AT TIME OF POSTING**

Dorgan pointed out that he was supposed to have a performance review after six months of employment and it was never done. He expressed concerns with making less money than another Highway employees and also concerns with a Highway Commission member. Ross suggested a joint meeting with the Highway Commission. The Highway Commission's next meeting is Monday, March 17<sup>th</sup>. Genovese will reach out to them so they can discuss this issue at their meeting and be prepared to discuss this with the Selectboard at the next meeting on March 24<sup>th</sup>.

The Board's next meetings will be March 24<sup>th</sup>, April 7<sup>th</sup>, and April 28<sup>th</sup>.

**Snell MOVED to adjourn at 7:10p.m. Genovese SECONDED. Motion CARRIED. 3-0-0.**

Respectfully submitted,

Amanda Carey  
Selectboard Secretary

*Documents consulted at this meeting:*

- \*Meeting agenda dated March 10, 2025
- \*Draft Selectboard meeting minutes dated February 10, 2025
- \*Draft Selectboard meeting minutes dated February 24, 2025
- \*Coordinator Report dated March 10, 2025
- \*Warwick CPT13-2 award letter DOER GF 3.4.25
- \*Zero-Emission-First Vehicle Policy 03-06
- \*Zero first emission letter Selectboard
- \*Opinion and option to obtain injunction
- \*Draft Letter to Charter-Spectrum
- \*Chapter 90 Bond Bill Contingent 2025