

**TOWN OF WARWICK**  
**In Person Meeting of the Warwick Selectboard**  
**Warwick Community School**  
**January 13, 2025**  
**6:00 p.m.**  
**MEETING MINUTES**

**Selectboard Members Present:** Keith Ross, Chair; Brian Snell, Vice-Chair; Alan Genovese, Clerk

**Others Present:** David Young, Town Coordinator; Amanda Carey, Selectboard Secretary; Joe Larson, Fire Chief; Matthew Dorgan, Highway Superintendent; Kevin Alden, Highway Commission; Nancy Clark, Charter Communications; Tonia King

**Present via Zoom:** Diana Noble, Finance Committee Chair; Sharon Matthews, Tree Warden; Claudia Lewis, Brad Compton

**I. CALL TO ORDER**

Keith Ross called the meeting to order at 6:00p.m.

**II. APPEARANCES**

**a. Nancy Clark, representative of Charter Communications, regarding completion of fiber cable build to off grid sites including Spooner Road and Beech Hill Road**

Charter Communications recently contracted with Warwick to install fiber cable to all homes in Warwick that requested the service. There is currently one home on Spooner Road and two homes on Beech Hill Road that do not have fiber yet. All three of these houses that do not have fiber yet, are off grid houses with no electricity. Tonia King, a resident of one of the homes without fiber, came before the Board and presented a timeline of her interactions with Charter Communications representatives that indicated she would receive service in the near future. These interactions began in April 2024 and she last heard from anyone in October 2024. Nancy Clark pointed out Section 3.1 of the signed contract that discusses the build out of the community and more specifically the fact that poles need to be in place in order for Charter to attach to them. Clark explained that Charter does not install poles but that Charter does have an obligation to provide service to all homes by 2028. Genovese asked if a team has been put together to produce a proposal of how to address these three houses. Clark does not believe there is a plan in place at this point. The Board expressed their disappointment that there is no plan or strategy to move forward forward. Kevin Alden indicated that he met with a Charter Communications representative at Beech Hill Road this past spring where they discussed putting in a trench so he

believes there is a plan in the works somewhere out there. Ross asked if the Town funded the installation of the poles in these areas if Charter would run the lines. Brad Compton, a resident of one of the homes without service, indicated that he feels that poles up his road are a bad idea. That area tends to have lots of trees down during storms so he would prefer trenching if possible. Clark agreed to go back to her colleagues at Charter and see what they can come up with for a plan to get services out to those properties. Clark will follow up with the Board.

**b. Kevin Alden, Highway Commission**

Alden recommended Bob Croke for the open seat on the Highway Commission until the next town election.

**Genovese MOVED to appoint Robert Croke to the Highway Commission to fill the current vacancy until the next town election. Snell SECONDED. Motion CARRIED. 3-0-0.**

**c. Joe Larson, Fire Chief**

Chief Larson indicated that the new fire truck should be ready soon. He requested the Board to start thinking about what they want to do with the old truck that the Fire Department will be getting rid of. There have been previous discussions about transferring it to the Highway Department to flush culverts with, The Fire Station progress is moving along. Chief Larson reported that brush burning season begins January 15<sup>th</sup> and goes until May 1<sup>st</sup>. He suggested to burn early because water levels are still low and there is always the possibility of cutting the brush burning season early.

**III. MINUTES**

**Genovese MOVED to approve the minutes of the December 9, 2024 and December 16, 2024 meeting with grammatical amendments. Snell SECONDED. Motion CARRIED. 3-0-0.**

**IV. DISCUSSIONS AND REPORTS**

**a. Coordinator Report**

Young reported that he is going to ask the Finance Committee for a reserve fund transfer for the removal of the tree at Moore's Pond. Young also indicated that the Town received a \$35,000 Community Compact Grant which will fund the rent at the Warwick Inn.

**Snell MOVED to authorize the Chair to sign the rental agreement with the Tavern at the Warwick Inn pending suggested grammatical edits. Genovese SECONDED. Motion CARRIED. 3-0-0.**

**b. Selectboard Report**

Snell reminded that the Board needs to find someone to start working with Young to begin to learn his tasks and things he works on in anticipation of his retirement.

**V. ACTIONS**

**a. Update FRCOG identification of Priority Projects and DLTA (local technical assistance)**

The Board tabled this discussion until their next meeting.

**b. Support for Chapter 70 education reform letter from STRPB**

Genovese pointed out that any support letters were supposed to be submitted by January 13<sup>th</sup> but he suggested still sending a letter of support even if it is past the deadline.

**Snell MOVED to authorize the Chair to sign a letter in support of Chapter 70 education reform. Genovese SECONDED. Motion CARRIED. 3-0-0.**

The Board's next meetings will be as follows:

- Monday, January 27<sup>th</sup>
- Monday, February 10<sup>th</sup>
- Monday, February 24<sup>th</sup>

**Snell MOVED to adjourn at 7:22 p.m. Genovese SECONDED. Motion CARRIED. 3-0-0.**

Respectfully submitted,

Amanda Carey  
Selectboard Secretary

*Documents consulted at this meeting:*

- \*Meeting agenda dated January 13, 2025
- \*Draft Selectboard meeting minutes dated December 9, 2024
- \*Draft Selectboard meeting minutes dated December 16, 2024
- \*Coordinator Report dated January 8, 2025
- \*2025 copy buy recycled voted policy
- \*Letter to Senator Comerford re Super-Regionalization
- \*Budget VS Actual General Fund Town & School – December 2024
- \*Budget VS Actual Special Revenue Town & School – December 2024
- \*FW: Response needed on three timely education actions
- \*Community Compact Tavern Lease 2025