

TOWN OF WARWICK
In Person Meeting of the Warwick Selectboard
Warwick Community School
December 9, 2024
5:00 p.m.
MEETING MINUTES

Selectboard Members Present: Keith Ross, Chair; Brian Snell, Vice-Chair; Alan Genovese, Clerk

Others Present: David Young, Town Coordinator; Amanda Carey, Selectboard Secretary; Kevin Alden, Highway Commission; Tracey Styles, Board of Assessors; Emily Rosen, Buildings and Energy Committee; Jill DeLisle, Finance Committee; Laurette Crane, Finance Committee; Diana Noble, Finance Committee; Aaron Nelson, Mt. Grace

I. CALL TO ORDER

Keith Ross called the meeting to order at 5:13p.m.

II. APPEARANCES

Young introduced Emily Rosen to the Board. She is interested in joining the Buildings and Energy Committee.

Genovese MOVED to appoint Emily Rosen to the Buildings and Energy Committee. Snell SECONDED. Motion CARRIED. 3-0-0.

III. ANNOUNCEMENTS, AND INTRODUCTIONS

Young announced that Warwick Police Chief Shoemaker's tenure has been extended by state legislature through the age of 70.

IV. APPEARANCES

a. Kevin Alden, Highway Commission

Young reported that a bid opens on Thursday, December 12, 2024 at 2:00p.m. for the purchase of a new used truck for the Highway Department.

V. ETHICS EXEMPTIONS AND DISCLOSURES – none

VI. MINUTES

The Board did not have a chance to review the minutes of the November 4, 2024 and November 18, 2024 meeting minutes. They will review and approve at the next meeting.

VII. TAX CLASSIFICATION HEARING

Ross opened the tax classification hearing at 5:22p.m. Tracey Styles indicated that the Assessors are recommending a single tax rate rather than a split tax rate.

Snell MOVED to set the FY25 tax rate as a single tax rate. Genovese SECONDED. Motion CARRIED. 3-0-0.

Ross closed the tax classification hearing at 5:23p.m.

VIII. DISCUSSIONS AND REPORTS

a. Selectboard Reports

Ross informed the Board that the Fire Chief submitted necessary paperwork to the state that he was previously having issues with.

Genovese announced that Bruce Kilhart indicated that he was going to resign from the Highway Commission at their last meeting but he has not submitted a letter of resignation as of yet.

Snell happily announced that the most recent health inspections in the school kitchens went very well especially compared to the inspections from last year.

b. Report on Spectrum's progress provisioning remaining homes

Young explained that he is aware of two off grid sites that do not have services yet where Spectrum said they will provide services to. He reached out to Spectrum, but did not have a chance to invite them to this meeting so he requested this item be placed on the next agenda and he will invite a Spectrum representative to that meeting. Tracey Styles indicated that the Beech Hill area needs culvert work completed before Spectrum lays their lines in that area.

IX. ACTIONS

a. Assign December 9th Special Town Meeting motions to Selectboard members

Ross volunteered to read all of the motions.

b. Authorize Chair to sign as responsible party on third party Transfer Station Inspection Report

Snell MOVED to authorize the Chair to sign as the responsible third party Transfer Station inspection report. Genovese SECONDED. Motion CARRIED. 3-0-0.

c. Vote on 61b noticed option on Old Winchester Road lot

Ross explained that this is a nine acre lot with frontage on old Winchester Road. There is no Conservation Land that abuts it. Ross received an email from a Conservation Commission member indicating that they do not have any issues with the removal of the property from Chapter 61b and will not exercise their option. Ross confirmed that notices were sent out properly.

Ross MOVED to pass on the Town's option to match the chapter 61b piece on Old Winchester Road. Snell SECONDED. Motion CARRIED. 3-0-0.

d. Rental Agreement on space at Warwick Inn

Young indicated that the Town has held 16 events there without paying rent. Ross recently met with Lisa VanderStelt owner of the Warwick Inn and they discussed a proposed budget but he has not heard back from her so he requested this be put on the next agenda.

e. Approval of Administrative Actions taken – none

f. Frost/Cadwell Conservation Restriction

Aaron Nelson, Mt. Grace Project Manager, came before the Board seeking a Conservation Restriction. Nelson explained that Jack Cadwell and Karro Frost are working with Mount Grace Land Conservation Trust to conserve their 12 acre property on Hastings Pond Road. Jack and Karro are donating a Conservation Restriction to Mount Grace but will continue to own the land. The Conservation Restriction will permanently protect the property while allowing for continued forestry and other traditional uses. The Conservation Commission has already voted to endorse the project.

Snell MOVED to approve the Conservation Restriction gift of the Frost/Cadwell property on Hastings Pond Road to Mount Grace Land Conservation. Genovese SECONDED. Motion CARRIED. 3-0-0.

The next meeting will be held on December 16, 2024.

Snell MOVED to adjourn at 6:01pm. Ross SECONDED. Motion CARRIED. 3-0-0.

Respectfully submitted,

Amanda Carey
Selectboard Secretary

Documents consulted at this meeting:

*Meeting agenda dated December 9, 2024

*Cadwell-Frost CR Maps

*Cadwell-Frost Municipal Certification – Signed

*Cadwell-Frost CR

*Cadwell-Frost Conservation Restriction Fact Sheet

*2024_STM Warrant FY25_DEC FINAL

*9 ac Ch61B removal notice

*Dec 9 STM Warrant notes ver final

*Budget VS Actual General Fund Town & School – Oct 2024

*Budget VS Actual Special Revenue Town & School – October 2024