

TOWN OF WARWICK
In Person Meeting of the Warwick Selectboard
Warwick Community School
August 12, 2024
6:00 p.m.
MEETING MINUTES

Selectboard Members Present: Keith Ross, Chair; Brian Snell, Vice-Chair; Alan Genovese, Clerk

Others Present: David Young, Town Coordinator

Present via Zoom: Diana Noble, Finance Committee Chair

I. CALL TO ORDER

Keith Ross called the meeting to order at 7:00p.m.

II. DISCUSSIONS AND REPORTS

a. Fire Station Solar Electric

Young has presented this project to the Capital Planning group. There is further discussion regarding funding options.

b. Possible update on best practices to regulate noise by ordinance or bylaw

Young had nothing new to update on for this issue.

c. Coordinator Report highlights including Capital Planning

Young reported that they have had three Capital Planning meetings with about 8-10 people involved, which included some Department Heads. When the capital planning process moves forward, we will need more volunteers as Department Heads cannot bring their capital requests to themselves.

Young indicated that the roof on the pavilion at the school has been completed.

d. Selectboard Reports

i. Planning OHD recognition of team that made WSD happen

Snell and Young are still working on this.

ii. Discussion how to accommodate public comment/citizen concerns

Snell MOVED to accept and adopt the public comment guideline. Genovese SECONDED. Motion CARRIED. 3-0-0.

III. ACTIONS

a. Approval of Assessing contract

Young explained this contract will move our property assessing to a new software that uses cloud storage. Funding for this contract will come out of the Assessor's budget.

Snell MOVED to accept the Assessing contract for a 3-year period and authorize the Selectboard Chair to sign. Genovese SECONDED. Motion CARRIED. 3-0-0.

b. Appointment of Town Clerk Pagnetti to be RAO, Records Access Officer

Ross MOVED to appoint Pagnetti as the Records Access Officer and provide him with additional training. Genovese SECONDED. Motion CARRIED. 3-0-0.

c. Highway Surplus property declaration

Matt Dorgan, Highway Superintendent, informed Young that there are some chainsaws at the Highway Department that they do not use anymore.

Ross MOVED to declare the Highway Department chainsaws as surplus property. Snell SECONDED. Motion CARRIED. 3-0-0.

d. Approval of administrative actions taken, if any – none

e. Review and vote approval of Digital Equity Plan

Snell MOVED to adopt the Digital Equity Plan. Genovese SECONDED. Motion CARRIED. 3-0-0.

IV. APPEARANCES

a. Transfer Station Commission – Todd Dexter, repair or replacement of compactor

Dexter was not in attendance to discuss this item. Young explained that there is an issue with heating the compactors' hydraulics to keep them in working condition. Young indicated that both compactors were bought used. He suggested this could be a capital planning item.

V. ITEMS UNANTICIPATED AT TIME OF MEETING – None

Snell MOVED to adjourn the meeting at 7:51 p.m. Genovese SECONDED. Motion CARRIED. 3-0-0.

Respectfully submitted,

Amanda Carey
Selectboard Secretary

Documents consulted at this meeting:

*Meeting agenda dated August 12, 2024

*Coordinator Report dated August 8, 2024

*Surplus Chainsaws

*Warwick, MA_Catalis_AP5 Cloud Hosting_Order Form