

TOWN OF WARWICK
In Person Meeting of the Warwick Selectboard
Warwick Community School
June 17, 2024
6:00 p.m.
MEETING MINUTES

Selectboard Members Present: Brian Snell, Vice-Chair; Alan Genovese, Clerk

Selectboard Members Present via Zoom: Keith Ross, Chair

Others Present: David Young, Town Coordinator; Amanda Carey, Selectboard Secretary; Bill Lyman

Present via Zoom: Janice Kurkoski, Buildings and Energy Committee; Tracy Styles, Board of Assessors and Highway Commission Clerk; Diana Noble, Finance Committee Chair; Claudia Lewis, Nadia Woodsen, Zachary Marti

I. CALL TO ORDER

Keith Ross called the meeting to order by roll call at 6:01p.m.

II. ANNOUNCEMENTS AND INTRODUCTIONS

Snell thanked Young and Janice Starmer for their assistance with obtaining a replacement tent cover to be used for the recreation program at the school. The old tent cover was not up to current fire codes. Claudia Lewis asked if the old tent cover could be used in an attempt to suppress knot weed in various areas of town if it has no other use. Young suggested confirming that the old tent cover does not contain any PFAS first.

III. APPEARANCES

Janice Kurkoski came before the Board to discuss the solar project at the new fire station. She explained that she has been working with Northeast Solar and a letter of interest is required for no money down applicants for the connection with National Grid. Kurkoski is concerned with following proper procurement laws and whether a letter of intent will lock us in with that company. She is looking for Young and the Board's recommendation before moving forward for procurement purposes. Kurkoski explained that there is no deadline to apply but she will need to figure these issues out before moving forward. There is further discussion regarding procurement laws. Young will research this topic more and the Board will put this item on their agenda again to discuss at their next meeting.

IV. MINUTES

Genovese MOVED to approve the minutes of the May 21, 2024 meeting as presented. Snell SECONDED. Motion CARRIED by roll call vote. Ross – aye; Snell – aye; Genovese – aye.

Genovese MOVED to approve the minute of the May 28, 2024 meeting as presented. Snell SECONDED. Motion CARRIED by roll call vote. Ross – aye; Snell – aye; Genovese – aye.

V. CITIZEN’S CONCERNS AND SUGGESTIONS

Bill Lyman asked the Board if they received the emailed complaint that he sent on May 16, 2024. Lyman stated he also filed this complaint with the Town Clerk on May 13th and he feels that he does not have to wait any longer to send his complaint to the Attorney General. Lyman then provided the Board with a printout of the email. Lyman’s complaint is that he does not believe the Board properly advertised the Building Inspector position before hiring someone. Ross informed Lyman that the Board will review this issue and discuss at their next meeting.

VI. DISCUSSIONS AND REPORTS

a. Coordinator Report highlights including Home Rule, Capital Planning, Town Accounting

Young informed the Board that the Zoning Board of Appeals is in search of members.

Young confirmed with the Town Clerk that both of our home rule petitions have been forwarded to legislation. The petitions include relief under the interpretation that DESE has on school choice wherein if the Town accepts a school choice child, they will be responsible to pay that child’s tuition from 7th-12th grade and also to petition for our Police Chief to continue working past the age of 65.

Young reported that the next Capital Plan meeting is scheduled for July 2, 2024 at 3:30 p.m. These meetings are simply informational meetings at this point in an attempt to gauge interest from members.

Young advised that he negotiated a \$5,500.00 contract with Marcum Accounting to close out this current fiscal year end.

Snell MOVED to approve the Town Coordinator to sign the contract with Marcum Accounting in the amount of \$5,500 to close out the books for fiscal year 2024 town accounting. Ross SECONDED. Motion CARRIED by roll call vote. Ross – aye; Snell – aye; Genovese – aye.

b. Selectboard Reports including how to recognize team that made WSD happen and whether to and how to handle public comment

How to handle public comments during meetings needs to be placed on the next agenda as the Board has not had time to research this topic and they were not ready to discuss at this time.

Snell and Young will work on a plan in the near future to recognize the team that made the Warwick School District happen.

c. School District Report

Snell announced that the auditors have cleared everything with the Pioneer District for them to release the funds owed to Warwick and we should be receiving those funds in the near future.

VII. ACTIONS

a. Annual Selectboard Appointments

The Board reviewed the list of annual appointments. The following clerical amendments were made to the list:

- Addition of Brian Snell as caretaker of the flags
- Addition of Brian Snell as Veteran's District Advisory Board Representative
- Spelling error correction to Johan Sednek's name as Recycling Coordinator
- Removal of Rita McConville from the Recreation Committee

Genovese MOVED to appoint the FY25 Annual Selectboard Appointments as amended. Ross SECONDED. Motion CARRIED by roll call vote. Ross – aye; Snell – aye; Genovese – aye.

VIII. ITEMS UNANTICIPATED AT TIME OF POSTING – None

The next regularly scheduled meeting will be July 8, 2024.

Snell MOVED to adjourn at 6:49p.m. Genovese SECONDED. Motion CARRIED by roll call vote. Ross – aye; Snell – aye; Genovese – aye.

Respectfully submitted,

Amanda Carey
Selectboard Secretary

Documents consulted at this meeting:

*Meeting agenda dated June 17, 2024

*Coordinator report dated June 6, 2024

*Draft Selectboard meeting minutes dated May 21, 2024

*Draft Selectboard meeting minutes dated May 28, 2024

*Warwick share of balances

*20240610_Warwick_FS-24_51015_RR-1_BalT

*Northeast Solar_Warwick Fire Station – preliminary design