

TOWN OF WARWICK
In Person Meeting of the Warwick Selectboard
Warwick Community School
May 21, 2024
6:00 p.m.
MEETING MINUTES

Selectboard Members Present: Alan Genovese, Chair; Brian Snell, Clerk

Selectboard Members Absent: Keith Ross, Vice-Chair

Others Present: David Young, Town Coordinator; Sharon Matthews, Tree Warden; Joe Larson, Fire Chief

Others Present via Zoom: Diana Noble, Finance Committee Chair; Claudia Lewis

I. CALL TO ORDER

Alan Genovese called the meeting to order at 6:05p.m.

II. ANNUAL REORGANIZATION OR SELECTBOARD TO ELECT CHAIR, VICE-CHAIR, AND CLERK

The Board will reorganize at their next meeting because Ross was not in attendance.

Tracy Styles recently reached out to Genovese regarding signing some grant paperwork for the Highway Department.

Snell MOVED to authorize the Chair to sign the guardrail grant for the Highway Department. Genovese SECONDED. Motion CARRIED. 2-0-0.

III. MINUTES

Snell MOVED to approve the minutes of the April 16, 2024, April 22, 2024, and May 6, 2024 meetings as presented. Genovese SECONDED. Motion CARRIED. 2-0-0.

IV. CITIZEN'S CONCERNS AND SUGGESTIONS FOR FUTURE AGENDA ITEMS

Genovese would like to consider not having this item on the agenda but rather request citizens to contact the Board prior to their meetings and have them be placed on the agenda under Appearances. He would like to discuss this further at the next meeting with Ross in attendance.

*Joe Larson, Fire Chief, joined the meeting at this time. (6:24p.m.)

V. DISCUSSIONS AND REPORTS

a. Fire Truck debt exclusion vote outcome

The proposition 2 ½ override to purchase a new fire truck passed at yesterday's Annual Town Election. Chief Larson explained that the company that he received a quote for the truck from is on the state bid list. The estimated arrival of the truck to Warwick is October 2024. Chief Larson reported that he recently had three citizens express interest in joining as a volunteer firefighter. Chief Larson spoke with Matthew Dorgan, Highway Superintendent, recently. Dorgan has interest in keeping the old fire truck at the Highway Department. They could utilize it as a water carrier to flush culverts out. Genovese asked Chief Larson to find out about how much it could be sold for on Municibid.

Snell asked Chief Larson to do a walk through at the school before the end of the school year.

VI. APPEARANCES

a. Sharon Matthews, Tree Warden

Matthews reported that she has an in person meeting scheduled with Verizon in two weeks to discuss the phone lines that run through the gulf.

The two weather stations were shipped to the school, and no one would sign for them. Sharon will reach back out to see if they are still available or if we need to re-order.

Sharon reported that she will be doing various tree work around town soon, she hopes to have it done prior to summer storms.

Claudia Lewis requested the Selectboard start posting their scheduled meetings and agendas on the Town's website.

VII. DISCUSSIONS AND REPORTS CONTINUED

a. Coordinator Report

Young explained to the Board that he would prefer to hire a single person as our Town Accountant in the near future instead of renewing with the Marcum team for another year. Young has a candidate in mind, Kelli Pontbriand, that is currently the Accountant for Boxborough, Leverett, and two other towns. She comes recommended by our Treasurer, Ryan Mailloux. Pontbriand has requested \$30,000/year as her salary if hired, and also a \$600 travel stipend to cover her transportation from Florida to Warwick for our Town Meetings. It is the consensus of the Board to pursue hiring Kelli Pontbriand as our Town Accountant effective July 1, 2024 with a \$30,000/year salary plus a travel stipend of up to \$1,200/year. Young will send Pontbriand's resume to the Board to review and they will meet next week on Tuesday, May 28th, via Zoom to vote on this with a full Board.

b. Selectboard Reports

Genovese requested the state legislature petitions (Home Rule relief and allowing our current Police Chief to continue to work beyond the age of 65) that passed at Annual Town Meeting be on the Board's next agenda to discuss the next steps.

Snell MOVED to authorize the Selectboard Chair to sign any Highway Department materials related to grants prior to their next meeting. Genovese SECONDED. Motion CARRIED. 3-0-0

Snell MOVED to adjourn at 7:17 p.m. Genovese SECONDED. Motion CARRIED. 3-0-0.

Respectfully submitted,

Amanda Carey
Selectboard Secretary

Documents consulted at this meeting:

- *Meeting agenda dated May 21, 2024
- *Coordinator report dated May 15, 2024
- *Draft Selectboard meeting minutes dated April 16, 2024
- *Draft Selectboard meeting minutes dated April 22, 2024
- *Draft Selectboard meeting minutes dated May 6, 2024
- *Broadband detail April
- *Broadband Revenue through 4.30.2024
- *BVA 2 April Expenditure report
- *BVA April Expenditure report
- *Capital TB April
- *EPZ Grant April
- *Fund 65 and 67 TB April
- *GF Revenue through 4.30.2024
- *Gifts and Donations Fund 26 April
- *Grant Funds 28 FB April
- *Revolving Fund 24 FB April
- *Stabilization TB April
- *Transfer Station April detail
- *Transfer Station Revenue through 4.30.2024
- *2024 Signed ATM Minutes