

**TOWN OF WARWICK**  
**In Person & Virtual Meeting of the Warwick Selectboard**  
**Warwick Community School**  
**September 25, 2023**  
**6:00 p.m.**  
**MEETING MINUTES**

**Selectboard Members Present:** Keith Ross, Vice-Chair; Brian Snell, Clerk

**Selectboard Members Present via Zoom:** Alan Genovese, Chair

**Others Present:** Daivd Young, Town Coordinator; Bruce Kilhart, Highway Commission; Sharon Matthews, Tree Warden, George Day

**Present via Zoom:** Amanda Carey, Selectboard Secretary; Diana Noble, Finance Committee Chair; James Raymond, Janice Starmer, Bill Foote

*Chair, Alan Genovese attended via Zoom so Vice-Chair, Keith Ross chaired the meeting.*

**I. CALL TO ORDER**

Keith Ross called the meeting to order at 6:00p.m.

**II. ETHICS EXEMPTIONS – none**

**III. MINUTES – none**

**IV. CITIZEN’S CONCERNS AND SUGGESTIONS FOR AGENDA ITEMS – none**

**V. APPEARANCES**

- a.** George Day presented a painting to the Board that was gifted to the First Parish. He has spoken with Arlene Lincoln and they agree that the meeting house is not a good place to store this at this time. Maybe it could be stored there after it is renovated. They discussed three other possible locations to store it. The Library, the Historical Society, and Town Hall. The Historical Society has been ruled out because there are some paintings in there now that are deteriorating. Day is seeking the Boards permission to find room to store it in the dining room of the Town Hall. It is the consensus of the Board to display the painting in the Town Hall dining room.
- b.** Bruce Kilhart reported that there is a Highway Commission meeting coming up. They walked down through Old Winchester Road recently and there is a lot of large trees. There is further discussion regarding taking out the larger trees and seeking how much they would be worth. Sharon Matthews has a couple of plans to look at to address the trees leaning over the gulf. They are going to have meeting with the Conservation Commission.

Young reported that there have not been any newspaper ads run for the hiring of Highway employees yet. A notice has been posted. There is discussion regarding the Highway Commission getting a banner or sign made to advertise. Young directs the Highway Commission to not go into executive session without working through the Selectboard Chairman, the Town Coordinator, or Town Counsel first. Snell explained that the Selectboard is looking for hiring recommendations from the Highway Commission.

#### **VI. COORDINATOR REPORT**

Young reported that he has not received any report back on the PFAS settlement. He has met with a consultant that EPA has hired to do more site assessments to identify the issue areas at the McKnight property. The Assessor's Clerk found the deed for the property.

Young is looking for the Board's approval to hire a second Town Electrician, Richard Gagnon.

**Snell MOVED to hire Richard Gagnon as a Town Electrician employee at the rate of \$65/hour. Ross SECONDED. Motion CARRIED. 3-0-0.**

Young reported that Bensonwood is going to provide three days of on-site supervision and they are not going to supply a crane.

**Snell MOVED to authorize a \$3,600.00 addition to the Bensonwood contract to provide up to three days of site supervision for the pavilion. Ross SECONDED. Motion CARRIED. 3-0-0.**

Young explained that he wants to engage Matthews Excavation for the pavilion foundation.

**Snell MOVED to approve the hiring of Matthews Excavation on time and materials for the pouring of the pavilion foundation. Ross SECONDED. Motion CARRIED. 3-0-0.**

Young explained that a first amendment auditor went to the Town Hall. Ross stated that our employees really need training on how to deal with these scenarios. Young will work on restructuring areas in Town Hall that can restrict public access. He suggests using dutch doors and the Board agrees.

#### **VII. SELECTBOARD REPORTS**

Ross would like to clarify and define the statutory powers of the Highway Commissioners. Young would like to attend Highway Commission meetings but cannot do Wednesdays. He would like to know if Tuesdays or Thursdays work. Ross will ask the Commission.

The Board's next meeting is scheduled for Tuesday, October 10, 2023.

**Snell MOVED to adjourn at 7:18p.m. Ross SECONDED. Motion CARRIED. 3-0-0.**

Respectfully submitted,

Amanda Carey  
Selectboard Secretary

*Documents consulted at this meeting:*

\*Meeting agenda dated September 25, 2023

\*Coordinator Report dated September 20, 2023

\*Road Commission Background

\*Rural Report Gobi 100 days event invite