

TOWN OF WARWICK
In Person & Virtual Meeting of the Warwick Selectboard
Warwick Community School
May 22, 2023
6:00 p.m.
MEETING MINUTES

Selectboard Members Present: Alan Genovese, Vice-Chairman; Keith Ross, Clerk

Selectboard Members Present via Zoom: Brian Snell, Chairman

Others Present: David Young, Town Coordinator; Amanda Carey, Selectboard Secretary; Zac Marti, Firefighter; Bruce Kilhart, Todd Dexter

Present via Zoom: Diana Noble, Finance Committee Chair; Susan Hollins, Education Consultant; Jess Marshall, WCS Administrative Assistant; Claudia Lewis

I. CALL TO ORDER

Vice-Chairman Alan Genovese called the meeting to order at 6:02 p.m. Chairman Brian Snell was absent at this time, he joined the meeting via Zoom at a later time.

II. MINUTES

The minutes of the May 8, 2023 meeting were tabled until the next meeting.

III. APPEARANCES – none

IV. DISCUSSIONS AND REPORTS

a. ARPA Claw back and “awarding authority”

Young reports that we have received ARPA funds over the past three fiscal years. He researched what could be “clawed back” of the funds and it looks like it cannot be taken back if we already received the funding.

V. ACTIONS

a. Review and consider establishing a Solar Electric Revolving Fund to receive new solar incentives and rebates and expend on additional solar capacity

Young explains that we recently received a tax rebate check. The funds could go into the general fund, but he suggests starting a revolving account and putting the funds into it. The funds in this revolving account could be used down the line to purchase more solar equipment. Young suggests that the Board vote to establish a revolving fund.

Ross MOVED to establish a Solar Electric Revolving Fund to receive new solar incentives and rebates and expend on additional solar capacity. Genovese SECONDED. Motion CARRIED. 2-0-0.

- b. Vote and sign documents for donated solar electric at Highway Department**
Young provides proof that the donor paid PV Squared for the solar electric project at the Highway Department. The MOU states that Warwick will not have to pay. PV Squared would like us to sign the original contract that was presented at the previous Selectboard meeting. Ross would like to write on and revise the contract on the parts that state “we” agree to pay the contract price, and attach the copy of the check to the contract.

Ross MOVED to authorize and sign the revised (as noted by initials) contract for the Highway Department Solar Electric project with the addition of a notation that a check in the amount of \$35,000 has been donated by a Greenfield citizen to the solar company. Genovese SECONDED. Motion CARRIED. 2-0-0.

- c. Review and vote School Committee recommended pay modification for Jess Marshall through grant**

Brian Snell joined the meeting at this time.

Diana Noble explains that the School committee is proposing to increase Jess Marshall’s weekly stipend from the current \$80/week to \$230/week, effective the current pay period that we are in. The School Committee feels this will take good advantage of the grant and also recognize Marshall’s complex responsibilities. Marshall’s tasks include setting up the student information center, being the primary point on food services connections, assisting in library organization and tracking systems, safety plans, school policies, ongoing family engagement processes, and also involvement on the hiring team.

Ross MOVED to pay the Warwick School’s Administrative Assistant, Jess Marshall, a weekly compensation of \$230/week stipend plus \$20/hour effective this current pay period. Snell SECONDED. Motion CARRIED by roll call vote. Snell – aye, Genovese – aye, Ross – aye. 3-0-0.

- d. Review Draft FY24 Selectboard Appointments – put on next agenda**

VI. CITIZEN’S COMMENTS

Todd Dexter suggests that the Town Clerk make contact with people that were elected at the recent Town Election and get them sworn in.

Brian Snell left the meeting at this time, 7:00p.m.

VII. DISCUSSIONS AND REPORTS

- a. Selectboard Reports**

Ross reports he and Young are going to be meeting with the Building Inspector with expectations of him sending monthly reports to the Assessors. The Assessors have been visiting properties around Town and have found a lot of places that have additions and work done that they were unaware of. The Assessors are taking new pictures to put into the system.

b. Coordinator Report

Young had nothing to add to his report dated May 18, 2023.

c. Safer Grant

Young explains that he had previously applied for the Safer Schools Grant. They originally said they would announce awards by March 30th and we still have not heard anything at this point.

Ross MOVED to adjourn at 7:05p.m. Genovese SECONDED. Motion CARRIED. 2-0-0.

Respectfully submitted,

Amanda Carey
Selectboard Secretary

Documents consulted at this meeting:

- *Meeting agenda dated May 22, 2023
- *Coordinator Report dated May 18, 2023
- *Draft Selectboard meeting minutes May 8, 2023
- *FY2024 Selectboard Appointments
- *Include Warwick in Regional Digital Equity Plan
- *Chat bot on claw back
- *Warwick Highway Dept 9.72kW Solar Exhibits 5.1.23
- *Warwick Highway Dept 9.74kW Solar Proposal 5.1.23
- *Bill Ashley Municipal Solar Checks 5.17.23
- *Warwick Municipal Solar Project MOU 5.17.23