

TOWN OF WARWICK
In Person & Virtual Meeting of the Warwick Selectboard
Warwick Community School
February 13, 2023
6:00 p.m.
MEETING MINUTES

Selectboard Members Present: Brian Snell, Chairman; Alan Genovese, Vice-Chairman; Keith Ross, Clerk

Others Present: David Young, Town Coordinator; Amanda Carey, Selectboard Secretary; Bruce Kilhart

Present via Zoom: Carole Learned-Miller, Founding Superintendent; Jess Marshall, WCS Administrative Assistant; Diana Noble, Finance Committee Chair; Susan Hollins, Education Consultant

I. CALL TO ORDER

Chairman Brian Snell called the meeting to order at 6:05p.m.

II. APPEARANCES

a. Carole Learned-Miller – report from Founding Superintendent

At the previous Selectboard meeting Genovese requested an update on all consultants that have been hired for the school. Miller created a chart and provided it to the Board. There are a few consultant positions that have been posted and still need to be filled. They are a Special Education Administrator Consultant and a Health Consultant. Miller reports that the Librarian Consultant, Sarah Novogrodsky, recently visited the library. She will probably be putting together a book order. She is working on obtaining additional book shelves and updating the library's database. The Northfield library uses a database that costs about \$5,000 per year. With a lot of research, Novogrodsky has found us a different database, named Library World, that is about \$500 per year. Upcoming meetings include a Library Committee meeting on Friday, February 17th from 4:00-5:00p.m. and an Emergency Planning meeting on Wednesday, February 15th from 1:00-2:00p.m.

b. Susan Hollins – Senior Education Consultant report on new district planning

Hollins reports that her main focus currently is to make sure the School District is progressively being set up. She has been working on policies, operations, and the budget. Hollins plans to provide a batch of policies to the Pro-Tem Committee each month for their review. Hollins requests that the finance policies be on the Selectboard's next agenda.

III. ACTIONS

- a. **Appoint Mel Schillemat and Janice Starmer to the Warwick Pro-Tem Committee**

Genovese MOVED to appoint Mel Schillemat and Janice Starmer to the Warwick Pro-Tem Committee. Snell SECONDED. Motion CARRIED. 3-0-0.

IV. MINUTES

Ross MOVED to approve the minutes of the November 21, 2022, December 5, 2022, December 13, 2022, December 19, 2022, January 3, 2023 and January 30, 2023 meetings as provided. Genovese SECONDED. Motion CARRIED. 3-0-0.

V. ACTIONS

- a. **Education nonprofit update**

Young has three people in mind to ask to be on the Education Nonprofit Board. He will work on this for the next meeting.

- b. **Six Town Planning Board – letter and update**

Genovese reports that he met with students at Pioneer recently. He received some great ideas and thoughts to explore from the kids.

- c. **Forest Management of public lands – consider updating letter**

This topic is tabled until the next meeting.

VI. DISCUSSIONS AND REPORTS

- a. **Selectboard Reports**

Ross attended the Highway Commissioner’s meeting last week. They heard from Larry Delaney, Highway Supervisor, about the recent storm damage and the difficulty of it. There currently are Highway employee vacancies. Delaney is going to provide a job description for Young to make an electronic job posting.

- b. **Citizen’s concerns and suggestions for future agendas –**

Bruce Kilhart emphasizes the need to hire Highway employees.

- c. **Coordinator Report**

Young gave an update on the stats of the tree at Moores Pond Beach. Josh Curly quoted \$700 to climb it and cut it.

A Special Election is scheduled for April 3, 2023. Polls will be open from 12:00-4:00p.m.

Genovese MOVED to adjourn at 7:22p.m. Ross SECONDED. Motion CARRIED. 3-0-0.

Respectfully submitted,
Amanda Carey
Selectboard Secretary

Documents consulted at this meeting:

- *Meeting agenda dated February 13, 2023
- *Coordinator Report dated February 9, 2023
- *Draft Selectboard meeting minutes November 21, 2022
- *Draft Selectboard meeting minutes December 5, 2022
- *Draft Selectboard meeting minutes December 13, 2022
- *Draft Selectboard meeting minutes December 19, 2022
- *Draft Selectboard meeting minutes January 3, 2023
- *Draft Selectboard meeting minutes January 30, 2023
- *Manage MA Forests
- *6 Town Letter
- *Warwick Consultants Update
- *Letter Warwick State Lands Management Nov 25, 2019