

**TOWN OF WARWICK**  
**In Person & Virtual Meeting of the Warwick Selectboard**  
**Warwick Community School**  
**October 10, 2023**  
**6:00 p.m.**  
**MEETING MINUTES**

**Selectboard Members Present:** Alan Genovese, Chair; Keith Ross, Vice-Chair

**Selectboard Members Present via Zoom:** Brian Snell, Clerk

**Others Present:** Daivd Young, Town Coordinator; Larry Delaney, Highway Supervisor; Kevin Alden, Highway Commission; Mike Mankowski, Transfer Station Commission; Dawn Magi, Todd Dexter

**Present via Zoom:** Diana Noble, Finance Committee Chair; Claudia Lewis

**I. CALL TO ORDER**

Alan Genovese called the meeting to order at 6:00p.m.

**II. ETHICS EXEMPTIONS OR DISCLOSURES IF ANY – none**

**III. CITIZEN’S CONCERNS AND SUGGESTIONS OR AGENDA ITEMS**

Claudia Lewis inquired about whether the Town has any protocol in place for rabid animals. Recently there was a coyote spotted in Town on a few occasions that was acting strange. Lewis requested the Selectboard speak to the Police Chief to ensure there is a plan in place when they are contacted.

**IV. APPEARANCES**

**a. Highway Commission**

The Selectboard is looking for more involvement and communication from the Highway Commission going forward. Genovese confirmed that the hiring process should be as follows: the Highway Commission advertises, interviews, and brings recommendations to the Selectboard and the Selectboard actually appoints the employee.

**Ross MOVED to institute the following hiring process: the Highway Commission conducts interviews and brings recommendations to the Selectboard for hiring and the Selectboard is the appointing authority for all hires, and also all Highway employee time sheets are to be signed off by Highway Supervisor, Larry Delaney and Delaney’s time sheets are to be signed off by the Highway Commission before all timesheets are turned over to the Treasurer for payroll processing. Snell SECONDED. Motion CARRIED.**

**Ross MOVED to appoint Matthew Dorgan as a laborer for the Highway Department at \$25.00/hour. Snell SECONDED. Motion CARRIED.**

The Highway Commission voted, and it was passed unanimously to recommend a reduction of Larry Delaney's pay by \$2.00/hour due to his Hoister's License not being active for the past six months. Delaney explained that he submitted his license renewal by mail during COVID and never realized that it did not come back. He has since re-taken the test, passed, and has retained his license back for the past month. There is further discussion regarding different options instead of the \$2.00/hour reduction. Mike Mankowski suggested trading Delaney's comp time hours as repayment to make up for the \$2.00/hour reduction. Kevin Alden is going to bring this back to the Highway Commission for discussion.

Todd Dexter asked the Highway Commission to look at the road leading to the Transfer Station and repair the dirt portion of the road as soon as possible. It is the consensus of the Board for this issue to be addressed.

## **V. ITEMS UNANTICIPATED AT TIME OF POSTING**

### **a. Todd Dexter – Transfer Station Commission**

Dexter updated the Board on discussions from the last Transfer Station Commission meeting regarding problems with the fence line and security of the facility. They would like to get the fence line repaired but the Transfer Station does not have the funding in their budget to address this issue. Other issues the Transfer Station is experiencing are people leaving trash at the gate and unauthorized people being in the property after hours. It was the consensus of the Transfer Station Commission to explore the idea of having some cameras installed. Dexter will obtain some bids for the fence repair project at the Transfer Station. The Commission also discussed the need to establish a maintenance budget for the Transfer Station.

**Ross MOVED to extend the school camera/security grant to include the Transfer Station, Highway Barn, and Town Hall. Snell SECONDED. Motion CARRIED. 3-0-0.**

### **b. Clinical Support Options Contract**

**Ross MOVED to approve and authorize the Chair to sign the annual Clinical Support Options contract. Snell SECONDED. Motion CARRIED. 3-0-0.**

## **VI. MINUTES OF PREVIOUS MEETINGS**

**Genovese MOVED to approve the minutes of the July 3, 2023 meeting as presented. Ross SECONDED. Motion CARRIED. 3-0-0.**

**Ross MOVED to approve the minutes of the July 17, 2023 meeting as presented. Snell SECONDED. Motion CARRIED. 3-0-0.**

**Ross MOVED to approve the minutes of the July 31, 2023 meeting as amended. Snell SECONDED. Motion CARRIED. 3-0-0.**

**Ross MOVED to approve the minutes of the September 25, 2023 meeting as amended. Snell SECONDED. Motion CARRIED. 3-0-0.**

**VII. ACTIONS**

- a. Open a Special Town Meeting warrant for a future fall day TBD**

**Ross MOVED to open a Special Town Meeting warrant for a future fall day to be determined. Snell SECONDED. Motion CARRIED. 3-0-0.**

- b. Acknowledge and vote to contract state \$1M pavement grant award**

**Ross MOVED to authorize the Chair to sign the contract for the \$1 million state pavement grant award. Snell SECONDED. Motion CARRIED. 3-0-0.**

- c. Accept Green Communities Energy Betterments Grant**

**Ross MOVED to accept the Green Communities Energy Betterments Grant. Snell SECONDED. Motion CARRIED. 3-0-0.**

- d. Vote to accept DEP recycling grant**

**Ross MOVED to accept the DEP recycling grant. Snell SECONDED. Motion CARRIED. 3-0-0.**

- e. Act on joining PFAS settlement class**

**Ross MOVED to join the PFAS settlement class. Snell SECONDED. Motion CARRIED. 3-0-0.**

**VIII. DISCUSSIONS AND REPORTS**

- a. Coordinator Report Highlights**

**IX. ITEMS UNANTICIPATED**

Genovese announced that the Six Town Planning Board has a meeting scheduled for Tuesday, November 14, 2023 where there will be a presentation of the recent assessments. They are looking at Gill as a neutral site because it is centrally located.

**Ross MOVED to adjourn at 8:06 p.m. Snell SECONDED. Motion CARRIED. 3-0-0.**

Respectfully submitted,

Amanda Carey  
Selectboard Secretary

*\*\*It should be noted that these minutes were produced from a recording of the meeting.*

*Documents consulted at this meeting:*

\*Meeting agenda dated October 10, 2023

\*Coordinator Report dated October 4, 2023

\*First Amendment audits

\*DEP Recycling Grant Contract