

**Town of Warwick**  
**Selectboard**  
**September 17, 2018**  
**Minutes**

Members present: Lawrence Pruyne, James Erviti

Others present: Town Coordinator David Young, Town Secretary Rosa Fratangelo,

School Committee and HEART Committee member Sue O'Reilly McRae, Adam Holloway, Kristy Delfausse, Kevin Alden

I. Call to Order

Chair Pruyne called the meeting to order at 6:02 p.m. in the Town Hall.

II. Minutes

**Pruyne MOVED to approve the August 27, 2018 minutes as printed. Erviti SECONDED. Motion CARRIED 2-0-0.**

III. Presentations and Discussions

**1. Appointments**— Young said that he wanted Mark Fellows and Eric Engman are willing to serve as Broadband installers. He noted that the upcoming build-out will necessitate the employment of additional installers. Young pointed out that Fellows and Engman cannot begin working until they have completed the required OSHA10 Training, and that they are both subject to the 6-month probationary period outlined in the town's Personnel Policy.

**Pruyne MOVED to authorize the hiring of Mark Fellows and Eric Engman as part-time employees as needed at a pay rate of \$16.00 an hour, with employment to begin after the successful completion of OSHA10 Training. Erviti SECONDED. Motion CARRIED 2-0-0.**

**2. Municipal Electrical Aggregation**—Young said that this is our second pass at electrical aggregation as a municipality, this time through FRCOG with Colonial Power as the consultant. He explained that this would allow a municipality to replace the default, which in our case is

National Grid's, standard offer with a better rate. Young pointed out that this would affect residents but not municipal electric bills and said that residents would be notified before any changes take effect so that they are able to choose whether or not to participate. Young said that Orange has been successful with this and that residents there are now saving money on their electric bills.

**Pruyne MOVED to authorize the approval of the Municipal Aggregation Plan. Erviti SECONDED. Motion CARRIED 2-0-0.**

**3. MOU with FRCOG for Green Communities Technical Assistance**—Erviti said that this is a \$5,000.00 MOU with FRCOG to provide Green Communities technical assistance, if needed. Young said that this would be dedicated to outside administrative costs in case the Kurkoskis choose not to continue reporting on green communities.

**Erviti MOVED to authorize the signing of the MOU with FRCOG for Green Communities Program Technical Assistance, if needed. Pruyne SECONDED. Motion CARRIED 2-0-0.**

**4. Formation of Advisory Committee to PVRSD School Committee**—Adam Holloway read aloud an excerpt from the District Agreement regarding the formation of an advisory committee to the PVRSD School Committee. He said that the Moderator is the appointing authority for two people from Warwick.

Sue O'Reilly McRae said that she will be on the November ballot for the four-year term being vacated by Martha Morse. Young said that as a School Committee member he would like to see someone with interest to declare their intent to run as a write-in candidate for the two-year seat for which no one took out papers. Holloway said that the Warwick Community School Preservation Committee (WCSPC) is actively seeking someone who will be willing and capable to serve on the School Committee and noted that as a community we need a third person on the School Committee. He said that Tom Wyatt has taken on the task of finding to run as a write-in. Holloway said that he sees the advisory committee as a conduit between the PVRSD School Committee and WCSPC. Pruyne said he thought it might be a good way to bolster better communication.

O'Reilly McRae said that the HEART Committee will also need new members from Warwick to represent our town and the HEART Committee, as a fully functioning existing committee, could basically meet the same needs of an advisory committee looking to be formed. Holloway said that the HEART Committee has a very defined scope and the WCSPC's sole purpose is to preserve elementary education in Warwick, which is outside the narrow scope of the HEART Committee. Young said that he appreciates those on the WCSPC and stated that they need to be heard about preserving education here in Warwick. O'Reilly McRae said that the HEART Committee is currently serving as the advisory committee for the updating of the District

Agreement.

Erviti said that a focused committee could provide valuable input to PVRSD School Committee and the HEART Committee regarding WCS. Pruyne said that he really appreciates the amount of work done and the hours spent by our School Committee members.

**Pruyne MOVED to create an Advisory Committee to PVRSD School Committee with two members at large to be appointed by the Moderator and the School Committee members from Warwick. Erviti SECONDED. Motion CARRIED 2-0-0.**

Young said that local aid came in higher than anticipated and that a budget increase of around \$140,000.00 had been voted to hire a full-time finance manager. He explained that PVRSD must send a letter to all four of the member towns regarding the budget increase, and if two towns call a Special Town Meeting and repudiate the budget increase, that increase cannot be kept.

**5. Chapter 61 Right of First Refusal Request**—Erviti, because he is a member of the ZBA, recused himself from the discussion and left the room until this matter was concluded.

Young said that there is a potential buyer for a portion of land known as Fred Lincoln's field, which is currently under Chapter 61. He explained that when a property comes out of Chapter 61, the Town has right of first refusal to purchase the land. Young said that the potential buyer has a special permit use matter before the ZBA, which is why Erviti could not be a part of this discussion. Because we currently have a two-member Selectboard and one has a conflict, there needs to be a meeting with the Selectboard Chair, Board of Assessors Chair and the Town Clerk to discuss and vote on the right of first refusal. Young pointed out that the Town Clerk is allowed to vote when a quorum of the Selectboard cannot be assembled.

Young said that the Town has no funds to buy the property, but perhaps the \$10,000.00 from the Town Forest expansion could be used as there is no plan for development. Young said he will soon schedule a meeting with Pruyne, Keith Ross and Town Clerk Fratangelo.

**6. Surplus Property** —Young said that there are several PC's that can be declared surplus property.

**Pruyne MOVED to declare used PC's and other peripheral equipment surplus property. Erviti SECONDED. Motion CARRIED 2-0-0.**

**7. Selectboard Reports**— None this meeting.

**8. Coordinator Report**— Young said that the sign over the front door to Town Hall and the milepost sign on Athol Road will be restored at a cost of around \$200.00. He said that on Saturday, September 29<sup>th</sup> there will be an event to celebrate the acquisition of additional Town Forest land, formerly the Victoria Shaw property, and that retired Senator Stan Rosenberg,

members of his former staff and Warwick's Open Space and Town Forest Committees will attend. Young said that this is a community event and that people should meet at 2 p.m. at Town Hall.

**9. New and Other Business Unanticipated at Time of Meeting Posting**—Pruyne brought up the possibility of using trail cameras at sites around town with frequent illegal dumping. He listed Gale Road, Rum Brook Road and Hastings Heights Road as possible areas for surveillance. Young said that he will consult with Police Chief Shoemaker, and that he would want to connect the cameras to Warwick Broadband for remote access so that evidence is maintained even if the camera is destroyed.

**10. Public Comment**—None.

IV. Adjournment

**Erviti MOVED to adjourn at 7:14 p.m. Pruyne SECONDED. Motion CARRIED 2-0-0.**

Documents consulted at this meeting:

\*Draft Minutes of August 27, 2018

\*Town Coordinator Report dated September 12, 2018

\*MOU between FRCOG and Town of Warwick for Green Communities Program Technical Assistance

\*FY 17 Warwick Vehicle Inventory and Fuel Use from Green Communities Report