

Town of Warwick

Selectboard

August 13, 2018

Minutes

Members present: Lawrence Pruyne, James Erviti

Others present: Town Coordinator David Young, Town Secretary and Town Secretary Rosa Fratangelo, Highway Superintendent Larry Delaney, Buildings and Energy Committee Chair Janice Kurkoski, Bob Croke, Max Marcus (*Greenfield Recorder*)

I. Call to Order

Chair Pruyne called the meeting to order at 6:06 p.m. in the Town Hall.

II. Minutes

Erviti MOVED to approve the July 30, 2018 minutes as printed. Pruyne SECONDED. Motion CARRIED 2-0-0.

III. Presentations and Discussions

1. Appointments—Town Clerk Rosa Fratangelo had given the Board a list of Election Workers and requested that they appoint the slate of poll workers for a term beginning September 1, 2018 and ending on August 31, 2018.

Erviti MOVED to appoint the slate of Election Workers as presented. Pruyne SECONDED. Motion CARRIED 2-0-0.

2. Sign September 4, 2018 State Primary Election Warrant—Both Pruyne and Erviti signed six copies of the election warrant, which will be posted by Constable George Day.

3. Contracts—Janice Kurkoski explained that the Board needed to sign the first page of the Green Communities competitive grant again because of a change to the length of the term of the contract. She explained that it became apparent that not all work can be completed by March 31, 2019 or all funds expended by May 31, 2019 and so a one-year extension to the term of

performance was approved. There was a consensus of the Board to sign the contract with the one-year extension.

Young presented the Board with two Memorandums of Understanding (MOU) between the Town and the Franklin County Solid Waste Management District. One was for a third-party inspection of the Transfer Station at a cost of \$150.00 and the other was for the September 22, 2018 Household Hazardous Waste Day. Young explained that we have a grant from DEP that will cover half the total cost up to \$900.00. He said that residents call to declare their disposal needs in advance of September 22nd. Pruyne and Erviti both signed each MOU.

4. Town's Options on Chapter 61 Conversions—Young said that the Open Space Committee is updating the Open Space Plan and wants to adopt a formal procedure for acting on the Town's options for properties in Chapter 61. He explained that the Town has the right of first refusal to buy Chapter 61 properties that are up for sale and be taken out of the property tax current use program. Young said that the land near the Warwick Community School, a 24.85-acre field, is for sale and that we should make a decision soon.

Erviti said that his role on the ZBA might present a conflict and prevent him from being able to vote on certain properties, including the one just mentioned as there is also an action before the ZBA. He noted that the Planning Board and ZBA are working together to update the special permit forms and procedures.

Pruyne invoked the rule of necessity as Erviti had to recuse himself from the discussion and directed Young to look into the Town's funding and legal options to purchase Fred Lincoln's field.

5. Update on C2 Net Meter Credit Purchase Agreement—Young said that the project in Clinton is starting to show net meter credits that began appearing on departmental National Grid electric bills this month, and per the contract will continue to do so for twenty years. He explained that we are buying electricity for 75 cents on the dollar (\$100 on a bill costs \$75.00).

6. Highway Department Organization —Highway Superintendent Larry Delaney said that he asked the crew member considering retirement when he may retire and was told that he does not know yet. Delaney said that he likely won't be told until the man is actually ready to retire. When asked his opinion, Delaney said that he thought it would likely be before winter due to this individual's dislike of plowing snow. Erviti asked if a replacement could be hired just for the winter months. Delaney said that two part-time people for winter works when there is a three-person full-time crew, and he would prefer a full-time hire. He pointed out that the new hire must possess both a truck and a hydraulic license.

Young suggested using more private contractors to facilitate efficient operation in winter. He said that there needed to be organization for snow removal, equipment repair and grant writing.

Delaney pointed out that the use of more contractors may not allow for enough personnel in the daytime to go out and answer a call such as a report of a dangerously icy road before someone gets hurt. Young said that we have never failed a need yet. Delaney said that the contractors all

drive one-ton trucks and not the bigger sander trucks which require a different license that none of the current contractors possess. Young said we should hire more small trucks and not plow smaller storms with the larger Town trucks. Delaney pointed out that the smaller trucks will not hold up to the segmented plows and noted that it is very rare that they plow without also having to treat the roads. He said that he asked the contractors to buy sanders for use on their own trucks but there was limited interest and the less expensive models do not calibrate the application of salt. Erviti suggested that the Town buy and therefore own smaller sanders capable of calibrated application for use on the private trucks for the treatment of roads. Delaney estimated the cost at \$12,000.00 each; Erviti said there would have to be contracts in place that state the private contractor would be responsible and liable for any accidents or equipment damage.

Pruyne asked about hiring a part-time office person to handle the paperwork which would allow Delaney more time to do work out on the roads. Young said that a job description had to be developed; Erviti said that the job had to be at an hourly rate so that the work can be done in the most cost-efficient manner. Young said that the job needs to include short-term and long-term planning, organization, prioritization, communication and grant writing to successfully increase efficiency. Pruyne said that he would develop a first draft of the job description; Erviti suggested scheduling an extra meeting so the two of them could work on it together.

Delaney said that the road milling will begin on Wednesday, August 22nd and is estimated to take five days, although he said he expected that it could take a bit longer. He noted that Wendell Road will be done first. Delaney said that he wants to rent a couple of lighted signs for the road closures, as Chief Shoemaker was unable to get any because the Sheriff's Department is using them.

7. Meetings and Events—Pruyne said that there will be a meeting to discuss the situation with Pioneer on Thursday, August 16, 2018 at 6 p.m. with the PVRSD School Committee, the Boards of Selectmen and Finance Committees from each of the four member towns, and State representatives. Young said that this meeting was called by the Northfield Finance Committee. He said at the last School Committee meeting they were asked to vote a budget amendment that would allow the elimination of the Vice Principal position at the high school. Young noted that he is very concerned about the path the District is on and commented that combining positions to save money but not getting the job done is a problem. He said that he had a copy of the new PVRSD Superintendent's plan that he would share with the Selectboard members. Pruyne noted that it is not a good strategy to allow teachers to be managing.

Young said that Stan Rosenberg will attend a Town Forest event, and that he hopes to schedule it in either September or October. He explained that the Town purchased the Victoria Shaw land on Wendell Road with grant funds from DCR because of Senator Rosenberg's earmarking money within a conservation bond bill.

8. Selectboard Reports— Erviti said that on Saturday the 11th of August a truck took out a telephone pole on Route 78 just past Garage Road. He noted that wires came down along with the pole. Erviti said that he conferred with Police Chief Shoemaker at the scene, and that the Chief had been there for five hours at the time he came upon the scene on his way to the Transfer Station. He said that we have trouble with Verizon's response time to situations such as this and noted that one time it took Verizon twenty-two hours to resolve an issue and declared that this is unacceptable. Erviti pointed out that emergency vehicles might need to be re-routed and that Town personnel and vehicles are unavailable to respond to other situations when they have to remain on scene until Verizon arrives and resolves the issue. He said that he did not know how long it took Verizon to respond and take care of the situation, but he did know that National Grid arrived on scene and took care of its part within two hours of the accident. Erviti noted that the system works against a timely response, as sending out a team on the weekend jeopardizes the budget and possible bonus pay for some workers and indicated that Verizon does not want to spend the money to move the lines. He wanted to communicate to Verizon the Town's dissatisfaction with its response time and our expectation that this needs to be addressed and rectified. Young said that Town Counsel can be consulted about possibly folding this in with the current agreement for fiber upgrades. Pruyne said that he will contact Town Counsel Jeremia Pollard on how best to handle and pursue this matter with Verizon.

9. Coordinator Report— There was nothing to add to the written report.

10. New and Other Business Unanticipated at Time of Meeting Posting—Young said that the Library had a list of items to be declared surplus property: Califone 3410C cassette player (may not work); Compaq Presario 2200 lap top computer with case, WiFi card and charger; Dell Latitude D610 laptop with charger; Dell Latitude D610 laptop; InFocus Digital projector with case (needs a part); Ricoh Aticio 1515F copier with an extra toner 1170D (copier does not work); Toastmaster hot plate; Oak table with two small drawers with fixable broken leg and unfinished top.

**Erviti MOVED to declare all items on the list surplus property. Pruyne SECONDED.
Motion CARRIED 2-0-0.**

Young said that there was a request from the family of Frank and Edward Witherall for a plaque honoring them as the contractors who built Town Hall. The request stipulated that the plaque not be larger than the one in place for the Town Hall architect Fuller. Young said that he will look into this further and come back to the Board for final approval.

Young explained that he was working on a new copier lease, because after three years the lease no longer includes service. The possibility of having the old copier moved over to the Police Department was discussed.

Animal Control Officer Fratangelo informed the Board that she will be inspecting the fencing at 460 Richmond Road on August 15th at 6 p.m. She noted that the fence chosen by Ms. Findlay Stewart was invisible fencing and not the chain link that was ordered by the Selectboard. Fratangelo expressed skepticism that this type of fencing will prevent as many as six large dogs from running into the road. Young noted that the dogs will have to be properly trained so as to know the boundaries and be unwilling to cross them. Erviti suggested that she have the dog owners stand outside the fence perimeter and call the dogs to prove that they will not run through it.

11. Public Comment—None.

IV. Adjournment

Pruyne MOVED to adjourn at 7:44 p.m. Erviti SECONDED. Motion CARRIED 2-0-0.

Documents consulted at this meeting:

*Draft Minutes of July 30, 2018

*Town Coordinator Report dated August 9, 2018

*Revised Green Communities Competitive Grant Contract

*MOU by and between Franklin County Solid Waste Management District and the Town of Warwick regarding Third-Party Inspection of the Town's Municipal Transfer Station

* MOU by and between Franklin County Solid Waste Management District and the Town of Warwick for Household Hazardous Waste Day

*List of Election Workers requested by Town Clerk for Appointment by Selectboard: Calvin Fellows, Beth Gilgun, Pat Vandenberg, Clare Green, Dan Dibble, Jaylin Dibble, Fredericka Fellows, Ann Kendell, Arthur Long, Judy Johnson, Sheryl Fontaine, Carol Foote, Barbara Walker, Nancy Kilhart, Diana Tandy, Andrea Woods, Jessica Foote, Regina Curtis, Susan Wright, Karro Frost, Christine Duerring, Helen Whipple, Rod Whipple, Martha Morse, Tracey Weed, Rita McConville, Maria Ruggiero, Tom Wyatt, Gloria Varno , Gordon Ellis, Diane Ellis