

**Town of Warwick
Selectboard
June 18, 2018
Minutes**

Members present: Dawn Magi, Lawrence Pruyne

Member absent: James Erviti

Others present: Town Coordinator David Young, Town Secretary Rosa Fratangelo, Buildings and Energy Committee member Janice Kurkoski, Fire Chief Ron Gates

I. Call to Order

Chair Magi called the meeting to order at 6 p.m. in the Town Hall.

II. Minutes

Magi added the following sentence to the last paragraph of IV.2: The Selectboard told Delaney that the Route 78 to Wendell Road portion of Northfield Road should be a priority task.

Pruyne MOVED to approve the minutes of June 4, 2018 as corrected. Magi SECONDED. Motion CARRIED 2-0-0.

III. Presentations and Discussions

- 1. FY 19 Appointments and Vacancies** —Town Secretary and Town Clerk Rosa Fratangelo was asked to present the list of appointment for FY 19. Magi noted that the late Charlie Brown's name needed to be removed from the Veterans Monument Committee.

Pruyne MOVED the slate of FY 19 appointments with corrections as noted. Magi SECONDED.

Fratangelo explained that due to a failure to elect for both Cemetery Commissioner and Transfer Station Commissioner at the May 21st Annual Town Election, the Board could appoint someone to fill the office until the May 2019 election. There was a consensus of the Board that Young would publicize the vacancies in the newsletter and on the “L” and Fratangelo would attempt to contact Jim Toth, as he has served on the Cemetery Commission in the past.

2. **Colonial Power Electric Aggregation Contract**—Janice Kurkoski said that in 2011 Town Meeting voted for Hampshire COG to represent us in electric aggregation, but a conflict of interest with Hampshire COG led to FRCOG taking over. The 2018 ATM voted to remove Hampshire COG from the article, and now FRCOG can represent us along with 12 other towns. Colonial Power was the only company to respond to FRCOG’s request for bids. Kurkoski explained that Colonial Power would represent the towns to aggregate residential and commercial accounts and would become the default supplier if approved by the Department of Public Utilities (DPU). She noted that Aggregation has stricter rules, and that it takes about seven or eight months for the DPU to rule on the proposal once Colonial Power submits it. Kurkoski said that all 13 towns have voted at their Annual Town Meetings to go with this plan, and some Selectboards have signed on to allow Colonial Power to proceed on their town’s behalf. She explained that the next step in the process would be to open a dialogue with Colonial to discuss the Town’s needs. Kurkoski requested that the Board vote to sign the contract with Colonial Power and move forward with the electric aggregation process.

Pruyne MOVED to authorize the Chair to sign the contract with Colonial Power for the next

3. **Telephone Upgrade** — Young explained that because the 20-foot square plot by the old Fire Station and the telephone cabinet is part of an original land grant and therefore lacks a deed, Verizon wants the Town to provide a warranty covenant deed for the upgrade work. He said Town Counsel informed him that the Town could, if ever challenged, must defend the grant. Young pointed out that as the land has been owned by the Town since 1763, there is little chance of a competing interest, but as the Town’s attorney, Counsel is obligated to provide all possible scenarios.
4. **Broadband** —Young said that a few years ago the Selectboard approved a joint Highway/Broadband acquisition of a used bucket truck. He said that he wanted to purchase a motorized boom lift paid for out of Broadband operating budget. Young noted that the equipment could be sold at the end of the WBS rebuild or kept for use by the Highway and Fire Departments. He said he has identified four identical units in Pennsylvania with Cummins 4- cylinder diesel powered motor (under 2,000 hours), 4-wheel drive, 500 lbs. lift with hydraulic leveling 60-foot lift at a cost of \$13,000.00. Young said that the procurement process would have to be followed. He pointed out that renting a smaller unit would cost about \$900.00 for four days but

it is needed for the entire summer. Young said that the Broadband grant will not be used to pay for this, and that Broadband has sufficient funds to pay for the unit.

Pruyne MOVED to authorize Warwick Broadband System to buy a motorized boom lift and

Young said that the Firemen's Association had built a shed at the Highway Department that he would like Broadband to be able to use it for storage. Chief Gates said he would have to check to see what it cost the Association and be sure the Highway does not want to use the shed. Young and Gates will work on determining a cost for the shed and return to the Board for approval.

- 5. Appoint/Engage Auditors for FY 18**—Young said that we have an audit done every three years, and that the most recent was done for FY 15. He explained that Scanlon and Associates is the firm that has been engaged by the Town for many years. Young noted that he expects the books to be closed by the end of September, and the FY 18 audit can commence at any point after that. Young read aloud some highlights of the FY 15 audit findings. Pruyne commented that he hoped Bill Foote and John Gagliani were looking at forming a Capital Planning Committee.

Pruyne MOVED to appoint Scanlon and Associates for the FY 18 audit. Magi SECONDED.

- 6. Nuisance Dog Hearing**—Young said that the dog owner was served the summons by Constable George Day. Ms. Findlay Stewart contacted him because she discovered a scheduling conflict that will make her unable to attend the hearing slated to be held on Monday, July 2nd and requested the hearing be rescheduled to earlier in June or later in July. Animal Control Officer Fratangelo said that she preferred July 16th for three reasons: The Board did not have to schedule a special meeting, she would have adequate time to prepare a concise report available for the Board's review prior to the hearing, and in mid-July Jim Erviti would be back and the hearing would be presided over by the full Selectboard. Fratangelo said that she preferred holding the hearing when the dog owner would be present, as it makes everything fairer.

Magi MOVED to hold the nuisance dog hearing on Monday, July 16, 2018 at 6:30 p.m. Pruyne

- 7. Selectboard Reports**—None.

- 8. Coordinator Report**—There was nothing to add to the written report.
- 9. New and Other Business Unanticipated at Time of Meeting Posting**—Chief Gates said that Engine #5 has been returned to the State, and that the Mack is out of service and will also be decommissioned and returned to the State. He said that they will be having the pump and swivel dump put on the GMC tanker and that he also plans to have an automatic transmission installed so all 14 firefighters can drive it. The Chief noted that right now, with a standard transmission, only three Fire Department members are able to drive the truck. He said that the license plates from the Mack will be transferred to the GMC and the plates from Engine #5 will be turned in to the Registry.
- The Chief inquired about the fire alarm at the Library. Young explained that the Library alarm is not serviced by the same company as the one at Town Hall. It turns out that the Library alarm has not been monitored for at least the last two years, but it is not paid for by the Town as it is the Library is responsible from its own budget. Chief Gates wanted to be sure that the Town had not been paying for services not rendered. Young noted that the Town is advisory only and has no authority over the Library and pointed out that the Library Trustees are meeting later this month and the matter of the fire alarm will be addressed. Young said that a very loud claxon alarm would alert neighbors who would in turn call 911; Chief Gates agreed that a loud outdoor alarm could be helpful.
- 10. Public Comment**—Pruyne brought up the possibility of having the website and “L” on a future agenda. Young said that website administrator Ed Lemon has some trouble with some documents sent for posting to the site, especially those in either scanned .pdf or .docx formats

IV. Adjournment

At 7:12 p.m. Magi MOVED to adjourn. Pruyne SECONDED. Motion CARRIED 2-0-0.

Documents consulted at this meeting:

- *Draft Minutes of June 4, 2018 Selectboard meeting
- *Coordinator Report dated June 14, 2018
- *FY 19 Selectboard Appointment List
- *Resignation letter (via Email) from Rick Abbott dated June 1, 2018
- *Franklin County Electricity Aggregation Project Update
- *Colonial Power Group Electricity Supply Aggregation Consultant Services Proposal
- * Franklin County Electricity Supply Aggregation Request for Proposals IFB# 20180409
- *Summons to Catherine Findlay Stewart for July 2, 2018 Nuisance Dog Hearing
- *Federal Funding Accountability and Transparency Act Compliance Form
- *Emails to Jeremia Pollard from David Young dated June 8, 2018 and from Jeremia Pollard to David Young dated June 11, 2018 RE: Easement Verizon Equipment – Orange Road, Warwick