

Coordinator Report September 10, 2020

You are requested to vote to accept the Green Communities Award and Grant terms; and authorize the chairman to sign the Green Communities Grant for WCS building measures. This was a Competitive Grant and our second award from that pool; and is in the amount of \$86,564 to fund:

- \$11,500, Community School—Weatherization, specifically windows
- \$54,326, Community School—Energy management system with 70+ probes
- \$16,738, Community School —VFDs (variable frequency drives)
- \$4,000, Town of Warwick— Administrative assistance / clerk of the works

We have the AH (air handlers) restored to safe function. Our investigation revealed burned wires and contacts. That has been professionally repaired. And Steve K has figured out the AH timers. We have come to realize that the design consultant for the above VFD's did not realize we do not have three phase motors. The VFD's can make three-phase and we will replace the electric motors. The building improvement fund will fund this, and our future motor cost will be greatly reduced by the conversion.

In addition, we plan changes to the building mgt system design including adding more co2 sensors, and modulation gates effectively making each space a manageable zone. Under Cares / CRF I plan to introduce negative ionization to the ventilation system. The cost all in for the disinfectant system for the building will be about \$4k.

I request the board vote that Warwick participate in City of Greenfield CDBG microenterprise assistance program.

I am asking your consideration of making indoor space available at the WCS gym for the COA (aging) and recreation and other former town hall uses and activities. Most are currently being held outside, subject to the in force public health orders on distancing and occupancy.

There is an idea afloat and I presume on the agenda of tonight's Pioneer SC meeting about the District reversing course and coming back to Warwick because of the needed space. I suppose it could be a subject for the yet to meet transition agreement committee. It could open the door for the District supporting education pods, hubs, and other town efforts under the COVID order #49.

I note with pleasure that our new fire station is fully roofed.

I plan to attend the first hour of the Franklin County Communications meeting regarding the MOU. I do so out of interest of figuring out future costs. The initial financial support will attrit. If ready Warwick can vote on the Memo as I believe the FRCOG Council has approved the current draft by formal vote.

I had a question directed to me about signs on town property and referred to legal counsel who advised us not to act against them. I do note that signs are zoning enforcement. Zoning enforcement is by the Building Inspector. The BI responds to formal complaints.

I attended a presentation hosted by FRCOG on the subset of CARES Act, the (CRF) Covid Relief Fund. The basics are: That an eligible expense must be necessary because of the emergency, not budgeted as of 3/27/20, can be used only for unexpected costs, expenses need to be incurred by / before 12/30 and the public get the benefit of the expenditure within that time. There is a hard stop at the end of December.

Expenditures must meet a specific cost; may not supplant planned expenditures; are not a revenue infill opportunity. I found out this is structured as an advancement program and not strictly cost reimbursement. They will advance us funds. We are to estimate expense, based on estimates funds are advanced and the town allocates against. We missed round 1 and there was no penalty. We still have our full amount available to Warwick; and next round of application will begin in fall. We can draw down any amount up to the amount provided.

We can facilitate distance learning with these funds. Some of our work in WBS broadband the past few weeks is to affect enough connectivity for this to happen at sites identified for us by the School District. Following is a screen grab of the presentation:

- › CRF-MP (and the availability of FEMA reimbursement) allows municipal leader **address unexpected expenses** associated with the public health emergency by the COVID-19 outbreak
- › At this time, however, CRF-MP does not address the major issue of **replacing uncollected revenue** as a result of the public health emergency

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CARES Act Coronavirus Relief Fund – Municipal Program 

Round 1 Applications

Municipal Cost Summary

Major Costs Summary	FEMA	CRF-MP	Total
Schools (Distance Learning/Special Education/Food)	0.0	25.0	25.0
Staffing	15.7	5.2	20.9
Cashflow/Building Modifications	0.0	18.6	18.6
Accelerated Telework	0.0	15.4	15.4
Expanded Public Health Mission	9.8	4.6	14.4
Cleaning/Disinfection	9.2	3.1	12.2
PPE	9.7	3.2	12.9
Other	4.0	7.4	11.5
Subtotal, Major Costs	48.3	82.6	131.0

Data includes approved applications through July 10, 2020.

I found out Schools got \$225 per pupil from the fund, plus access to a share of remote learning funds amounting to \$25M statewide; plus, our District is getting their request they made to the four-towns. There are capital cost limitations but some minor alterations to accommodate may be, but they note these types of projects often get delayed. Subgrantees are technically ok. But we become the grantor and must monitor and receive reports. So, I expect to pursue a reimbursement model with Pioneer and get everything required done at the front end. 2020-07 is bulletin on how to account for Covid expense. Create two special revenue funds and spend into deficiency. There is guidance on how to do this and not foul up free cash.

Greg Brodsky emailed a request to come before the board regarding a conservation project. I will look for available funds and I advised him that it may need to be a future TM action. It is on the agenda.