

Coordinator Report 8/23/18

Town got a grant award in amount of \$2,800 from DEP titled Recycling Dividend Program from “Sustainability Material’s Recovery Program”. We will use the grant to pay to throw bags and it can serve as household hazardous waste match to town appropriated funds for that purpose. Thanks to our webmaster and the Solid Waste District for assisting with a higher score than previously and to Regional District for making application.

I spoke with Ellen at Verizon regarding the upgrade and slow repairs on weekends. She supplied some privileged contact information for expediting repairs. We have a concern that there is an incentive not to dispatch out of regular shift hours which leaves our officers standing by for hours. On the switch upgrade the parts are on order and plan is to undertake needed construction before winter.

The road milling is proceeding, and I understand the contractor crew is taking Friday off, but we are otherwise on schedule. Larry was to have met with Kevin’s advisory group last night. And I understand the Selectboard want to discuss adding management / administrative capacity to the department. That should be discussed in open session.

I suggested an agenda item, so we can review the rules around executive sessions because there are particular instances where this is allowed and it seems to me this is not well enough understood.

I am working on retrofitting a remote power lock (and a video camera) on the front entry door of WCS to help adapt to no longer having a secretary at the school to answer the doorbell and unlock. With help from competing manufacturer, Corbin Russwin, who steered me to a competitor’s product, not because they can’t supply a solution but because we already have YALE and it will be lower cost to go with their competitor. Our locksmith Duncan Burns has been a big help advising. He doesn’t want the job (too complicate) so I am talking with a couple of vendors including Parker Glass.

Take note of the nice job volunteers did cleaning up Warwick Cemetery. The stone wall between the cemetery and Orange road has been revealed by brush cutting. And this coming weekend is Old Home Day with events Friday evening through Sunday.

We are celebrating the Town’s expansion of the town forest located on Wendell Road with an event on September 29 at 2 pm. Our special invited and confirmed guest is Stan Rosenberg who as state senator was key in the town obtaining funding necessary for this acquisition. Folks are invited to meet at the town hall at 2 pm Saturday September 29 and head down to the forest by vehicle. Folks who are able can hike in from the green steel gate across from the intersection of Hockanum and Wendell Roads (unless it is too wet) and hike over to the new adjacent land. For others needing accommodation we will arrange transport across a neighbor’s property by 4WD. Acquisition of this forestland adjacent to Town Forest was a long-standing goal of our Open

Space Committee. This property, acquired by the Town from Victoria Shaw, is adjacent to the “Black Gum Swamp” and the 70-acre western portion of the Town Forest land acquired by the town in 1925 from J Oberg for \$598. The funding for this purchase was provided by the 2013 Environmental Bond Bill with support in the amount of \$100k. The town acquired the property after obtaining an appraisal, negotiating with the seller, closing, recording and making necessary disclosures. Please mark your calendars: September 29 at 2 pm Town Forest Walk.

Transfer Station Commissioners will meet in September to review the operation’s pricing, consider suspending bulky and scrap metal for the winter, and find ways to do a better job defining for our patrons what is and what is not recyclable. Related to the operation of the transfer station is the annual household hazardous waste collection day (HHW). That day of collection is Saturday September 27 at the Orange Transfer Station. You must reserve in advance and by Sept 14.

I cancelled the town hall boiler inspection and put it on inactive status until the pressure relief valve is replaced. It has been disabled and off line since beginning of last winter. We still have use of the oil furnace for the main hall and dining hall and I used that three cold nights last winter though it wasn’t necessary.

Signed a three-year copier agreement. The old machine works well but is not under a service contract and at no price reduction. We are going to keep it and use it at the library. It has 150k copies on it and another 100k copies in it before major rebuild. We use it to produce town reports and annual meeting materials in house a much lower cost than outsourcing these jobs. The old one will cost the library \$15 / month for three years and the Town will own outright. That cost is built into our new copier lease. The only difference between new and old (both Canon) is that new is wireless, scans two sides simultaneously which means fewer jams, and has service agreement and toner included. Capacity is 25 pages per minute in each case.

I am working on writing a new EMPG public safety communications grant and fulfilling the current grant contract which must close by 9/30. There is a MIIA incentives grant I am working with Shoe to completed by November deadline. This will be for an instance of dashboard camera for the cruiser and body cameras. This is a risk mitigation grant. The recently executed Green Communities competitive grant contract has been executed and the work may begin. We are using project expeditor.