

Coordinator report October 10, 2019

On the agenda is the Planning Board Scenic Road Policy Amendment second reading and vote. This change will provide and define more workable operating guidelines for highway department tree cutting.

Building and Energy related items. Need to declare surplus property declaration five window AC units. Stuff that has any value will need to be reverse procured. Maybe sealed "bids" on the AC's. May be able to get janitor to assist on basement cleanout. He is working on town hall exterior caulking and painting, leaf removal and next up is repainting the dining room floor which the Guild has offered to assist with the cost. Gerry did a fine job on the fence rails and mowing. It will too soon be time for holiday lights and snow and ice removal.

The Selectboard saw a presentation on our Green Communities DOER funded measures and accomplishments at the SC meeting and now we need to begin thinking about the next application. Somebody said we can apply every two years, but I think there's no limit except that you can't have two open grants.

I have a "My turn" about HM II in line at Recorder. 22 Oct is next meeting with SC to obtain SC support for Prospectus. I'll work on making some printed copies available. I was impressed by our Oct 7 hearing.

I was wrong about snow and ice being spent already when I said it but is true now. I got confused because accountant split our \$102k snow and ice appropriation into wages and expenses which is meaningless in an account that may be overspent. This year so our highway cost allocation isn't considered a intra fund transfer I am looking at a "holding" account we would *later* code to snow and ice or highway. I spoke with Kevin Alden about a review of snow and ice expenditures and about possibly raising the appropriation. There's a provision of law that disallows the deficit spending if we ever reduce the snow and ice appropriation.

We need to meet with BMAG about their phase out. Perhaps their resignation letter was referencing the regular Wednesday monthly meeting. We need to provide more account review of FD accounts. It seems the building project has proceeded with '000 of dollars charged to our EMD EMPG grant. That \$8k improperly booked to my grant is moved to FD expense. Prior to the trusses, concrete and other purchases got paid for by the town. More oversight or training is needed.

I am requesting board approval of broadband raises at my discretion for our three lowest paid installers who are at \$18. I'd like authorization to go up to \$21 / hour for tech / installers. These folks started at \$16 and are now at \$18. I don't mind that they will be making the same as I if I keep to my 30 hours. They are the backbone of our business and

the business makes money. I spoke with Tom W regarding any broadband committee sense that they should opine, and he felt it was a business decision. We can afford it. At Town Meeting after broadband free cash is certified, I'd like to have an article to buy a man lift for about \$25k. We spent \$8k renting a 50' rig for three months. A prior Selectboard approved me buying a used lift from operating expense but I learned about certifying an older machine which is why I was able to find low hour 4WD machines so low priced. Not appropriate for use with employees. Too expensive to rebuild. We'd house it in the shed at WHD that WFD built off the back.

I transferred our agency for SRECI program auctions to Hampshire Power who are the successor to HCOG. Janice K. tells me this program will stop after ten years and we are getting close. I provided a letter to Brian Hubbard and offered assistance. I sent letter to SC chair from myself about agenda decisions and lack of policies. As Record Access Officer (RAO) I provided answers to a request relating to our HMII and including consultant contract. I did not hear from state ethics commission regarding a for the record inquiry about accepting appointment to the six-town regional school planning committee. I know it is clear but want to get their opinion on their record because they will need to have this sooner or later.

I wrote a HMII press release about our hearing and our case for HMII and passed to Susan H who made it a short release and suggested a longer version as a My Turn which I submitted. Recorder (letters@recorder.com) contacted me and gave me the option of editing. I did and it will be published soon in the opinion space soon.

We got correspondence from Appalachian Mountain Club (AMC) regarding eminent domain which they oppose the use of for trails.